Special Events Committee Meeting Minutes
March 25, 2009

Attendees: Broughton, Calloway, Daniel-Carr, Jenkins, Ledwell, Mims, Pan, Smith-Evans

National Library Week- April 12-18, 2009 (ASU will celebrate from 4/13-4/17)
I. Decorations
   A. will be minimal
   B. to include a banner and display
II. International Fair from last year
   A. had to pay for refreshments
   B. will not be included this year
III. Potluck
   A. tentative date: Wednesday, 4/15 from 11-1 pm
   B. Mims will get approval
IV. Are You Smarter Than a Librarian?
   A. tentative date: Tuesday, 4/14 from 2:30-3:30 pm
   B. gifts- donated by committee members
V. Spoken Word/Student Mixer?
   A. Jenkins will get approval
   B. tentative date: Thursday, 4/16 from 11-1 pm
VI. Week long activities
   A. Library Club- canned food drive
   B. Daily Raffle/Drawing
   C. Book Giveaway- books will be stamped with "Discarded"
   D. Amnesty/Fine Forgiveness
   E. “Get Connected Around the World @ Your Library” game
VII. Committee Responsibilities
   A. Ledwell- flyers, bookmarks, library translations
   B. Bowen- contacts for Spoken Word
   C. Mims- potluck
   D. Jenkins- Mixer, Are You Smarter than a Librarian? game
   E. Mims, Jenkins. Pan- display/game board