In attendance: Moten, Platt, Harvey, Walker, Brewer, Hicks, Jenkins, Robinson
Called to order: 10:01 am
State of Officers:
 Chair: Moten
 Co-Chair: Hicks
 Secretary: Jenkins
 Time Keeper: Harvey
 Advisor: Franklin

Last meeting was held in FY 2007-2008

Moten: Look for grants that fit our specific needs as opposed to looking for grants that are general that we may be able to apply for. Brainstorm session on things the Library needs: additional staffing; PC's/mobile devices; connectivity (stationary and mobile); furniture for new facility (new or reupholstered); security; and, building maintenance.

-Hicks: We should look at something we can actually address, like furniture needs. Assess what we have in temporary storage and determine what has the greatest chance of staying or being thrown out.

-Robinson: The furniture budget for the new building isn't final. Big, costly items such as compact shelving will probably be going to new building. The grants we find should make up for the difference in funding for the new building.

-Moten: A lot of money should be spent on additional shelving, is it considered furniture.

-Jenkins: We should look for funding for mobile computers (notebooks/laptops)

-Robinson: May be more important

-Moten: Would like to focus on security issues.

-Walker: go for RFID

-Hicks: All needs fit into two categories: Building maintenance (security/staffing/furniture) and Technology (computer equipment/stationary and mobile computing). We can get a grant this year.

-Robinson: This is a laborious process. We should speak to people in the Grant’s Office on campus and tell them our needs. In turn they would look/help us look for grants. There is a lot of institutional paperwork that ideally the Grants Office would handle (formulaic components)

-Hicks: There is software that will formulate grant language

-Jenkins: We should invite someone from the Grants Office to speak with the committee (Dr. Washington)

-Moten: As work on more grants is completed by the Library we should start thinking in terms of networking with other departments on campus. Dr. Washington would speak to committee directly, but it will be open to other Library staff as a professional development opportunity.

-Hicks: Volunteered to make a power point from what Dr. Washington presents

-Moten: This is also a fundraising committee. Maybe we can get Library Friends back on track

-Harvey: We should bring in/speak with University College Library Committee to serve as a focus group for an idea of the Library’s need as they are concerned.

-Hicks: We can attempt to sell bricks on the building or as part of a wall as a fundraiser. People are “statussticial” by nature and the fundraiser would be a way of identifying potential stakeholders.

-Jenkins: Maybe funds can be used as a scholarship to be used by Librarians and other Library staff for professional development

Assignments:

-Walker: Do online research to find grant opportunities

-Moten: Speak with Mr. Zhang to bring Library Administration on board; set up Team meeting with Dr. Washington in the ASU Grants Office

-Hicks: get more copies of information from Gates foundation; look into cost/process/etc. of brick fundraising idea

-Platt: Will locate book she ordered that details grant writing

Meeting adjourned: 10:58 am.